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# ASNA Representative Teams

Alice Springs Netball Association

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## 7.0 ASNA Representative Teams

### 7.1 Player Selection Trials

- Nominations forms are to be completed and returned to ASNA by the set date. Nominations received after the due date may be refused by ASNA.
- Players can only trial for one playing age group.
- When nominating for an age division you must be that age or younger for all of this year.
- All players must nominate in their correct age division regardless of their playing age division in the ASNA competition.
- ASNA player representatives must have a current level 1 umpiring qualification.
- Players wishing to play above their current age group must apply in writing to ASNA, for approval at least 2 weeks prior to the selection trials listing playing experience and explaining why they should be allowed to play above their age group.
- Selection trial sessions must be attended or a written letter (if under 18, to be written by the parent or guardian) detailing the cause of the absence, must be provided to the Chairperson of Selectors before the trial date where possible or within 24 hours after the missed session.
- Squad of 14 players selected by selectors. Coach & Coaching coordinator to make final team selection of 10
- Money is to be received 6 weeks prior to championships
- Players must abide by Netball Australia rules at trials – i.e., remove all jewellery, short fingernails
- **If selected** – you will be required to attend all training sessions, complete a medical form, and assist with fundraising for your team.
- Selected players will be advised of selection via e-mail, the ASNA website, ASNA Facebook page and ASNA notice board.

### 7.2 Coach

The Coach of an Alice Springs Netball Association Representative Team shall be responsible for the training and preparation of all players of that team to ensure they perform at their highest level possible. The appointed Coach, if possible, will be a member of the Selection Committee of the team. A Coach's appointment may be terminated at any time should she / he fail to carry out duties to the satisfaction of the Executive Committee.

#### Duties

- a) Liaise with the team manager and ASNA manager to confirm training times, venues, and coaching programs.
- b) Communicate training details to players in a timely manner
- c) Notify the Executive of any player who misses regular training or suffers an injury which may require withdrawal from the team/squad
- d) Do not allow any player who may be unwell, or suffering a restraining injury, to train.
- e) Be available to attend any seminar/clinic/meeting pertaining to the position of Coach.
- f) Advise all players of what is expected of them regarding their responsibilities, attitudes and conduct on and off the court.

- g) Set up a selection panel consisting of at least three of the team's officials (e.g., Coach, Captain, Vice-Captain) for each match during the Championships.
- h) Submit to the Executive, within twenty-one (21) days of the conclusion of the Championships, a comprehensive report of the teams' performance in each match.

This report should include:

- evaluation of each player's performance, skill levels and areas needing improvement.
- copies of the official score sheets
- match statistics.
- recommendations for changing/improving selection and training procedures.
- recommendations for improving ASNA's performance on the Territory scene.

## 7.3 Team Manager

The Team Manager of an Alice Springs Netball Association Representative Team shall be responsible for all members of that team, and shall be required to carry out the duties as follows:

### Duties

#### Initial Contact:

- a) Meet with the appointed Team Coach and the Chairperson of Selectors to discuss/define responsibilities.
- b) Liaise with the team Coach to define the training program and times, and the equipment required.
- c) Contact the ASNA Manager to book the courts and equipment required for training sessions. Equipment (balls, bibs, water bottle carriers etc.) are the Manager's responsibility during training and while at the Championships.
- d) Provide the players/parents with details of training times, travel dates to and from the Championships, and the venue.
- e) Advise players and team officials that permission must be applied for, in writing, from the Executive Committee, at least two weeks prior to the scheduled dates, for changes to travel arrangements to and from the Championships. (Any extra costs are the responsibility of the applicant).
- f) Compile a contact list for all team members and officials and ensure that the ASNA Manager, Team Coach and all players receive a copy.
- g) Compile and present to the ASNA Manager, by the set date, any further information that may be required by the Championships Organiser.
- h) Provide the ASNA Manager with a copy of their NT Ochre Card

#### Before, During and after the Championships

- a) Be available to attend training sessions, when required
- b) Ensure that any player suffering an injury or illness receives appropriate treatment with the minimum delay and follow up treatment as required.
- c) After consultation with the Coach, advise the Chairperson of Selectors of any player whose injury or illness necessitates her withdrawal from the team, if a replacement is required and the position needing to be filled.

- d) After consultation with the Coach, advise the Chairperson of Selectors of any player whose behavior, failure to attend or participate fully at training sessions necessitates her removal from the team, if a replacement is required, and the position needing to be filled.
- e) Ensure that all equipment is in order and ready for use at each training session and match.
- f) Ensure that ice and a first aid kit are on hand for each training session and match.
- g) Be responsible for the players at all times during the Championships; know where they are at any given time and who they are with.
- h) Ensure that parents/friends/relatives attending the Championships or who may live where the Championships are being held, understand that all team members are responsible to the team at all times, and are not free to continually go out with them, nor have them visiting regularly at the team's accommodation. Prior approval must be obtained from the Manager for any proposed visit or outing to ensure that the team's schedule is not interrupted.
- i) Ensure that the scorers for each match during the Championships have the team lists and reserves at least five minutes before the commencement, and that substitutes are recorded within the time allowed.
- j) Ensure that one scorer is appointed from your team members or supporters for each match of the Championships.
- k) Present a written report within twenty-one (21) days of the completion of the Championships, on the travel arrangements, accommodation, uniforms, rental vehicles, and team morale, finishing with any recommendations you believe would improve the efficiency of any of these management areas.

#### Uniforms:

- a) Obtain from the players their required sizing for uniforms and give a list to the ASNA Manager by the set date. If a walk-out uniform is required include the team officials.
- b) Uniforms are not to be given out to any member who has not paid the full amount owing.
- c) Record the size and number of the ASNA garments borrowed by each team member and keep these records until all uniforms are returned to ASNA.
- d) After the Championships, collect all ASNA garments, check them off against the borrowing list and return all uniforms and list to the ASNA Manager.
- e) Ensure that all personal clothing of players and officials is clearly marked.
- f) Apply, in writing, to the Executive Committee for permission to have garments additional to those supplied, as part of the team's training, walk-out or traveling apparel, stating whose cost, what type and colour of garment, and whether it is planned to place a logo on it.

Permission must be obtained BEFORE any such items are ordered as ASNA will not accept responsibility for goods ordered without permission

- g) Ensure that the ASNA uniform is always worn correctly and respectfully, and that team members do not smoke at any time when they are wearing the ASNA uniform.

**Accommodation**

- a) Ensure that no child or parent of any player or official, unless a member of another ASNA Representative Team, is accommodated at any time in the team's booked accommodation.
- b) Liaise with the Coach as to the placement of players in rooms/apartments.
- c) Contact the President, immediately, if any problems arise that cannot be solved "on site".
- d) Ensure that all accounts (e.g., telephone bill) incurred by any team member, whilst in the team's accommodation, are fully paid before departure. It is preferable to have reception place a bar on outside calls for all room phones.
- e) If 'Primary Care' personnel (e.g., Physio) are accommodated with the party, they should be given an apartment of their own to ensure their privacy, and that of their patients.
- f) Ensure that all team members are aware that no alcohol may be brought into, or consumed in, the team accommodation during the Championships.
- g) 13 & under Coach & Manager sleep in the players room, when possible. Coach & Manager will be assigned a room for during the day.

**7.4 Fundraising**

Fundraising is not considered an integral requirement of an ASNA Representative Team.

It may be undertaken if all team members agree. Fundraising should be a team effort, but members should not be forced to achieve an individual total of funding. Targets may be set but if not reached, members are not to be held accountable. If fundraising is agreed to, all members should be encouraged to participate as funds raised will reduce the personal contribution required to attend the Championships.

Various fundraising activities may be undertaken by each team, but all money raised as a team must be pooled for the benefit of all team members. Fundraising money will be controlled by the Team Manager and records must be kept detailing receipt of funds and its expenditure. Funds can be used for things such as purchase of food or fuel, team dinners, travel/accommodation, or uniform cost reduction.

ASNA encourages teams to use the facilities at the courts for fund raising activities and, to assist in this, prohibits club fundraising at the courts from team selection date to the conclusion of the Championships. Managers of all teams need to liaise re fundraising activities at the courts to ensure that each team gains fair and sufficient use of the facilities. Bookings for the BBQ and any other activities at the courts must be made via the ASNA Manager.

Donations from any business are not to entail any promise of logo or promotion on any part of the team's clothing during training or the Championships, naming rights to the team, or set conditions to be fulfilled by the team or ASNA unless permission has been sought from, and granted, by the Executive.

Team members should not be directed to approach businesses for specific sponsorship/donations unless prior approval has been gained and the nature of the sponsorship/donation has been ratified by the Executive.

Recognition of financial or other assistance should be acknowledged in writing by the Team Manager. ASNA letterhead can be obtained from the ASNA Manager for this purpose and copies of all correspondence must also be provided to ASNA for its records.